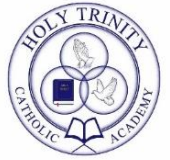


Holy Trinity Catholic Academy
503 Shelton Avenue
Shelton, Connecticut 06484
Phone: (203) 929-4422
www.holytrinitycatholicacademy.org



***To provide a safe environment & adequate staffing,
ALL families MUST PRE-REGISTER
by Friday, September 1st,
for the 2023 – 2024 After-School Program.**

2023-2024 HTCA After-School Program

Welcome! The HTCA After-School Program is available to the parents of HTCA students who need a safe, dependable and convenient place for their children after dismissal.

Please make sure your child has a healthy snack and drink. Please refrain from all peanut products; **HTCA is a nut-restricted school.** On Early Dismissal Days, supply your child with an extra snack and drink.

The After-School Staff expects students to follow all school rules, especially respectfulness of Staff and each other, and proper behavior at all times. Discipline issues will be addressed by the After-School Staff and the Head of School.

HOURS

The After-School Program goes from dismissal until 6:00p.m. In the event of an early dismissal **due to weather**, the Program will be closed. The Program is CLOSED the last day of school before Thanksgiving and the last day of school before Christmas break. The last day of the After-School Program for the year will be announced in May.

FEES/BILLING

- Only families that are **pre-registered** may use the program – **NO Drop-ins allowed.**
- A yearly Non-refundable Registration Fee of \$25 per family. (***This is paid when you register for the Program.**)
- Billing** is done weekly through your FACTS account, listed as “Incidental Expense.” As with all other financial obligations, report cards will be held if there is a balance due on your account.
- There is a \$25 late pick-up charge after 6:00p.m.**

TO REGISTER

Return the completed Registration Form along with the \$25 non-refundable registration fee to the school office **by Friday, September 1st. After September 1st, call the school office for availability.** (Please make checks payable to: HTCA, After School Program) The registration fee will hold your child’s place in the program for the school year. If you have any questions, please call the school office at 203-929-4422.

2023-2024
HTCA After-School Program
Weekly Fee Schedule

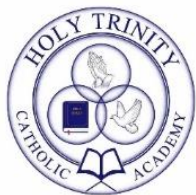
TIME	1 DAY	2 DAYS	3 DAYS	4 DAYS	5 DAYS
2:00-3:30	\$10.50	\$20.50	\$29.50	\$38.50	\$46.50
2:00-4:30	\$17.50	\$34.00	\$49.50	\$64.00	\$77.50
2:00-6:00	\$25.00	\$49.00	\$71.00	\$92.00	\$111.00

2023-2024
HTCA After-School Program
EARLY DISMISSAL Fee Schedule

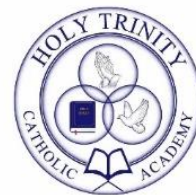
TIME	FEE
11:30-3:00	\$21.50
11:30-4:30	\$31.00
11:30-6:00	\$39.50

Please Note: Second child is half price.

A \$25.00 late fee will be charged after 6:00 PM.



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**ALL families MUST PRE-REGISTER for the
 After-School Program by Friday, September 1st.**

After-School Program Registration Form 2023-2024

Parent/Guardian #1

Name _____

Cell Phone _____

Parent/Guardian #2

Name _____

Cell Phone _____

Student Name	Grade Entering	Days/week expected to attend After-School Program

Return this form with the non-refundable \$25 Registration Fee to the School Office.

(Please make checks payable to: HTCA - After-School Program)

*** I understand I must pre-register for the program,
 ‘DROP-INS’ will NOT be allowed.**

Parent/Guardian Signature _____

Date _____